Appendix 1
Scrutiny Board (Strategy & Resources)
Work Schedule for 2022/23 Municipal Year

June	July	August
Meeting Agenda for 20 June 2022	**Meeting Agenda for 25 July 2022**	**No Scrutiny Board meeting scheduled.**
Scrutiny Board Terms of Reference / Sources of Work (DB) / Co-opted members reports Performance Update (PM) Financial Outturn (PM) Procurement update: contracts, T&Cs and monitoring of those T&Cs.	Digital Strategy Update Agile Working and Estate Realisation Recruitment and Retention Area based income assessment (council tax and business rates)	
Working Group Meetings		
	4/7/22 – remote session: budget assumptions & impact of external factors such as inflation	
Site Visits		

Scrutiny Work Items Key:

PSR	Policy/Service Review	RT	Recommendation Tracking	DB	Development Briefings
PDS	Pre-decision Scrutiny	PM	Performance Monitoring	C	Consultation Response

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September	October	November
Meeting Agenda for 26 September 2022	**No meetings**	**Meeting Agenda for 7 November 2022**
Electoral Services Update (PM) Annual Corporate Risk Management Report Customer Contact (PDS)		Financial Health Monitoring (PM) & Impact of Inflation Medium term financial strategy Replacement for the UK Shared Prosperity Fund Leeds 2023 including update on Community Committee / ward member engagement
Working Group Meetings		
		Budget Working Group [TBC]
Site Visits		

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December	January	February
Meeting Agenda 12 December 2022	**Meeting Agenda for 16 January 2023**	**Meeting Agenda for 20 February 2023**
Devolution – one year on Staff Inclusion: to include staff network representation Consultation & Communication Core Business Transformation	Performance Report (PM) 2023/24 Initial Budget Proposals (PDS)/ Financial Health Monitoring (PSR) Best City Ambition update Waste Strategy for Leeds [joint inquiry follow-up]	FOI: progress on performance, potential for automation Procurement update (2)
Working Group Meetings		
Site Visits		

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March	April	Notes
Meeting Agenda for 27 March 2023	**No Scrutiny Board meeting scheduled.**	**Items to be scheduled**
Statement of Recommendations / Actions: Procurement Understanding the extent of works included within service planning that remains unfunded. End of Year Summary Statement		
Working Group Meetings		
Site Visits		

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